



Walter Jacobson ES School Organizational Team Meeting Minutes

Wednesday, 11.16.2022 @ 2:45-3:30pm

SOT/PFEP Meeting

Video call link: <https://meet.google.com/qcv-swts-jyz>

Attendance:

(SOT Team)

C. Buchanan, Assistant Principal

R. Jacobsen, Teacher

S. Hoffman, Parent

L. Harrison, Teacher

R. Gashi, Teacher and Parent

(Guests)

N. Kristosik, Teacher

D. Jordan, Teacher

J. Falcone, Parent

N. Brtnik, Parent

Amy H., Parent

S. Flemming, Parent

A. Bailey, Paper Tutoring Representative

P. Jafarinezhad, Parent

Agenda

- I. Approval of October 2022 SOT Meeting Minutes
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II. Paper Tutoring Presentation with Ms. Ayianna Bailey (Paper Representative)


- a.) Virtual tutoring program, Offered 24/7 through Clever Account
- b.) Free for all students and teachers to access
- c.) Multiple language options available
- d.) Chat based tutoring sessions
 - 1. Students can submit questions in chat box
 - 2. Students can upload a PDF of a document they are working on
 - 3. Students can draw during a tutoring session
- e.) Review Center: Students submit written work to receive feedback with same day or next day turn around.
- f.) Student Privacy and Safety
 - 1. No pictures of students on the platform, students use an avatar
 - 2. Students work with a new tutor every session
 - 3. Chat based conversations
 - 4. Platform managers monitor sessions for inappropriate behavior or language.

III. Parent & Family Engagement Policy

- a.) Shared previously in September meeting and information distributed on Class Dojo Title 1 Requirement will be posted on class dojo as well.
- b.) Outline of Policy
 - 1. Developed in conjunction with parents on September 8th
 - 2. Parent survey was conducted in December of 2021.
 - 3. Two questions on that survey we wanted to work on: parents feeling involved and parents knowing what is going on in the school.
 - 4. We look forward to improving parent involvement

IV. Thanksgiving Baskets

- a.) Outreach has begun, families will be notified soon if they
- b.) Non-perishable items from students is being collected
- c.) staff will provide perishable items
- D.) Will be distributed to families November 21st

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- V. Winter Performance Tasks
 - a.) Started November 9th
 - b.) Administered 3 times a year to measure progress

 - VI. Winter MAP Testing Window
 - a.) 11/21 - 12/16
 - b.) Measures students progress on grade level standards in ELA and Math, 3-5 Science
 - c.) Taken 3 times a year

 - VII. Adjournment @ 3:27

*Mitten Drive shared by parent Amy H.