**School Organizational Team Meeting**

February 15th, 2017

**4:00 – Ms. Brookins** – Welcomes everyone and hands out the agenda for the evening. Ms. Brookins proceeds to introduce the members, has the chair-person (Olga Mercado) go over the meeting norms, and begins the presentation for the meeting.

**4:10 – Topic 1 - 2017 – 2018 Budget**

* Ms. Brookins hands out the budget for members and parents
* Ms. Brookins discusses the Title I funds and the General Budget
* General Budget is displayed and explained by Ms. Brookins
* She explains expenditures, projections for enrollments, and teacher allotments
* Ms. Brookins fields questions from team about teacher costs and projections
* Ms. Brookins continues to present budget

**4:15 – Ms. Brookins moves into Title I Budget Presentation**

* Ms. Brookins discusses the teacher wish list
* She also presents the Certified Temporary Tutor costs
* Software Costs are discussed
* Ms. Brookins moves onto explaining the Technology expenditures
* Personnel costs is presented
* Remaining funds that are left over are presented for staff suggestion purchases
* Olga Mercado opens the floor to team discussion
* Questions about projections, costs, and allotments are discussed
* Questions about CTT, Aims programs, and data

**4:46 – Olga Mercado moves the team to vote on the budget**

* Team spends time to discuss items further
* After discussion, Olga Mercado moves to vote
* **Team votes – 5 green, 3 yellow**
* Budget is approved

**4:54 – Ms. Brookins presents the School Performance Plan**

* Ms. Brookins explains each goal and the action plan for the goal
* Team discusses the goals and how the SPP works to meet the goals

**5:10 – Olga Mercado moves the team into discussion**

* Team discusses and then votes
* **Team votes – 6 green, 2 yellow**
* Olga Mercado asks for any last comments and **adjourns the meeting at 5:12**