

# Walter Jacobson Elementary School Parent and Family Engagement Policy 2018-2019

1A. This policy has been jointly developed and agreed upon by the Jacobson Elementary School and parents of students served in the school pursuant to Title I.

Jacobson Elementary School will convene an annual meeting, at a convenient time for parents to evaluate this policy. This meeting was held Thursday, September 21, at 9:30 am. Information regarding Title 1 was also shared during the Principal Address on Open House September 6, 2018.

The school's parent involvement policy developed by Jacobson staff members and parents will be distributed in an understandable and uniform format and to the extent practicable, in a language parents can understand through parent home communication and school website. The parent involvement policy will also be made available to the community via the school webpage.

1B. The results of the parent survey were shared during our meeting on September 21, 2018. These results from the survey were then used to help develop the contents of this policy, improve school-to-home communications, and help build opportunities for more parent involvement and volunteer opportunities within our school. The results were discussed during monthly "Coffee Talks" hosted by the Principal for help to develop the contents of the policy. The areas for most development identified from the district survey and the school based survey were parents felt they did not know what was happening in their children's schools and a lack of communication. To increase survey participation, communication between school and home and increase awareness of events happening within the school, Walter Jacobson will advertise the survey on our website along with school events, communicate with parents through ClassDojo about the survey and classroom activities, display the survey dates on the school marquee, and send home a flyer to parents advertising the survey as well to inform parents of campus events.

2. Jacobson Elementary School will involve parents in an organized, ongoing and timely way in the planning, review and improvement of Title I programs, school performance plan and parent involvement policy through the school newsletter, school website and Title 1 parent meetings held throughout the school year.

3. The Educational Involvement Accord for all of Jacobson ES students are integrated into the registration process through Infinite Campus. Parent must review Accord prior to completing their child's registration. Administrators and teachers will have access to the accords whenever needed for parent/student conferences or other occasions.

The school's plan for including parents in the academic achievement of students.

4A. Administration and staff will:

Provide assistance to parents, as appropriate, in understanding such topics as the state's academic content and achievement standards, state and local assessments, the requirements of Title I, how to monitor their student's academic progress and how to work with school staff to improve the achievement of the student through monthly Coffee Talk with Principal meetings, monthly progress reports sent home, semester 1 standards shared with parents in written form specific to each grade level, parent conferences and grade level specific Title 1 Parent Meetings .

Provide high-quality curriculum and instruction in a supportive and effective learning environment enabling students to meet the state academic standards including two Certified Temporary Tutors that meet with specific students for 30 minutes a day to address reading deficiencies, a daily 30 minute Intervention/Acceleration Block to provide enrichment activities for selected students, professional development opportunities twice a month and a Learning Strategist and Instructional Coach who support teachers with effective instructional strategies and acquisition of resources.

Offer parent involvement activities in the school that will include opportunities for parents to volunteer and be involved in school activities:

- Grade specific Title 1 "Make and Take" Parent Meetings

- Monthly Coffee Talk with Principal
- Flyers sent home in both English and Spanish
- On staff translators available for parents.

B. Walter Jacobson Elementary School will provide materials and training to help parents work with their children to improve student achievement by hosting grade level specific academic meetings that will provide educational resources that correlate with Nevada Academic Content Standards for parents to use together with their children including decks of cards, math game templates, lists of questions to ask when reading at home and writing journals.

C. Incorporating parental feedback, administration will provide professional development to all members of the Walter Jacobson Elementary School staff regarding:

- Effective communication strategies between home and school (ClassDojo)
- Infinite Campus
- Effective parent teacher conferences
- Optimizing parent volunteers

By utilizing ClassDojo and Infinite campus school wide, it will help to increase communication between the classroom and home, thus building meaningful academic relationships. These strategies will also allow parents and community members to feel more involved and connected to what is happening at school with their students because parents will have one-on-one access to school events and programs shared by the teacher through these applications.

D. Jacobson ES will ensure that all information related to school and parent programs, meetings and other activities is sent to parents in a format and, to the extent practicable, in a language the parents can understand including providing parent communication in both English and Spanish via online, school marquee, school-wide flyers, ParentLink, Class Dojo and school newsletter .

E. Coordination with other programs

The administration will:

To the extent feasible and appropriate, Jacobson ES will coordinate and integrate parent involvement programs, as well as conduct other activities that encourage and support parents in more fully participating in the education of their children including a transition plan and field trip to Johnson JH for our fifth grade students and backpacks containing various school supplies from a local church, School Bell and Three Square also provide various resources for the school. All information is communicated through school flyers, parentlinks, Class Dojo and Coffee Talks.

F. Jacobson ES will provide reasonable support for parental involvement activities as parents may request including availability for conferences with teachers and administration, personal invites through the use of ParentLink and class Dojo and face-to-face interactions. The parents have the opportunity to complete surveys after conference, monthly 'Coffee Talks' and we also encourage an 'Open Door Policy'. The school also provides forms in the front office for parents to use to communicate with the school, including setting to set up meetings, and providing feedback to the building.