



Jacobson ES School

Organizational Team Meeting

Wednesday, April 19, 2023@2:45pm

SOT Meeting

Wednesday, April 19 · 2:45 – 3:45 pm

Google Meet joining info

Video call link: <https://meet.google.com/ram-xnjg-wwn>

Or dial: (US) +1 636-495-1579 PIN: 299 919 415#

More phone numbers: <https://tel.meet/ram-xnjg-wwn?pin=3283458905254>

In Attendance:

Carla Buchanan-Vice Principal

Lisa Harrison-SOT Member, Teacher

Rebecca Gashi- SOT Member, Teacher


Maria Wolfova- SOT Member, Parent

Shayna Hoffman-SOT Member, Parent

Scott Hoffman-Parent

Agenda

1. Welcome
 2. Approval of March SOT Minutes
 3. Approved
 4. Staffing for 2023 -2024
 - a. Positions Open 2023-2024:
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4th Grade, KIDS Autism Teacher, Primary Autism Teacher, SPTA KIDS Program, Intermediate Autism Teacher, Instructional Assistants - 1st and 3rd Grade

-Discussion on potential reasons for vacancies

5. Testing (SBAC and MAP)

-Currently finishing SBAC make-ups within the next 2 weeks by May 5th

-MAP testing for K-5 has started and will be finished by April 27th

6. School Wide Grading Policy

-2023-2024 Jacobson ES Grading Reform guidelines (aligned with CCSD's guidelines)

-Late work: Marked with a L initially if not submitted by deadline entered as an M for 50%. Monthly progress reports will be sent home with missing assignments, all missing work due 10 days prior to the end of the semester.

-Reassessment policy: Students earning a D, F or N on a summative assessment can request in writing to retake a test up to 2 times. Students who scored a A, B or C on a summative assessment can be reassessed 1 time per writing in request by student or parent, only those questions missed will be reassessed, summative assessments due 10 days before the end of the semester, reassessment guidelines as determined by IEP/504 accommodations will supercede District and School-side policies.


-Gradebook Category weighting: 20% formative, 80% summative

-Grading: We will follow CCSD Grading Reform Guidelines, all grades will be in Infinite campus, progress reports will be sent home monthly, unsatisfactory notices will be sent home twice a year

-Homework: Homework may be given but will not be graded.

-Parent Communication: Administration will have parent meetings to disperse school-wide information, all teachers will hold a Meet and Greet before school starts, classroom teachers will create welcome letters, parent communication through class dojo, & teachers will set up school voicemails.

-Behavior Management: School wide Jacobson Expectations serve as our code of conduct. Minor behavior infractions handled within the classroom.



Major behavior infractions will be referred to administration through a referral on Infinite Campus.

7. Summer Acceleration

- Will begin May 30th-June 16th
- Information sent on classdojo, permission slips sent home
- Will be offered for students in Pre K-5th Grade
- School hours will be the same however additional enrichment activities will also be provided
- Sign up list closes Friday April 21st
- More information forthcoming

8. Administrative Professionals Day: 4/26

- Day to honor our office staff with flowers or a lunch
- Information will be posted on class dojo

9. Teacher Appreciation Week: May 8th-12th

- Honors teachers and support staff.
- Breakfast and lunch plans
- Some treat each day of the week
- Information will be given on dojo

10. Questions/Comments

- Discussion on parent teacher conferences in October versus later in the year
- 1st or 2nd Wednesday of May one more SOT meeting for the school year

11. Meeting Adjourned-3:15